



Phoenix Real Estate Investment Corporation

1202 Kifer Rd., Sunnyvale, CA 94086

Tel: (408) 636-2100 Fax: (408) 636-2199 Web: <http://www.PhoenixREIC.com>

DOCUMENT CHECKLIST for LOAN APPLICATION

Please provide the following documents:

- 2009 & 2010 W-2s**
(Refinances and Purchases – Not required for Stated Income Loans)
- Bank and Asset Statements - _____ Months**
(Include all pages – required for Purchases and Refinances)
- Pay stubs for the most recent 30-day period**
(Refinances and Purchases – Not required for Stated Income Loans)
- Copy of Current Mortgage Statement**
(For Refinances only – include first and second mortgages)
- Copy of Homeowner's Insurance Policy**
(Purchases and Refinances)
- Copy of Driver's Licenses**
(Purchases and Refinances)
- Copy of Green Card or H-1 Visa or other Visa**
(If not U.S. Citizen)
- Purchase Contract – Signed by Buyers and Sellers**
(For Purchase only – include all offers, counteroffers, and addendums)
- Completed Landlord Information Form**
(If you are currently renting)
- Copy of Settlement Statement from Sold Property (HUD-1 Form)**
(If you have recently sold property)
- Schedule E of Tax Returns for 2009 & 2010 or Lease Agreements**
(If claiming income from rental properties)
- 2009 & 2010 Corporate Tax Returns – All Schedules**
(If self-employed and/or you have rental properties, and/or other special income)
- Year-To-Date Profit and Loss Statement and Balance Sheet (Signed)**
(For company owners)
- 2009 & 2010 Corporate Tax Returns**
(For company owners)
- Copy of Bankruptcy Documents or Discharged Documents**
(If previously filed bankruptcy)