



# Phoenix Real Estate Investment Corporation

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## DOCUMENT CHECKLIST for LOAN APPLICATION

### Please provide the following documents:

- 2008 & 2009 W-2s**  
(Refinances and Purchases – Not required for Stated Income Loans)
- Bank and Asset Statements - \_\_\_\_\_ Months**  
(Include all pages – required for Purchases and Refinances)
- Pay stubs for the most recent 30-day period**  
(Refinances and Purchases – Not required for Stated Income Loans)
- Copy of Current Mortgage Statement**  
(For Refinances only – include first and second mortgages)
- Copy of Homeowner's Insurance Policy**  
(Purchases and Refinances)
- Copy of Driver's Licenses**  
(Purchases and Refinances)
- Copy of Green Card or H-1 Visa or other Visa**  
(If not U.S. Citizen)
- Purchase Contract – Signed by Buyers and Sellers**  
(For Purchase only – include all offers, counteroffers, and addendums)
- Completed Landlord Information Form**  
(If you are currently renting)
- Copy of Settlement Statement from Sold Property (HUD-1 Form)**  
(If you have recently sold property)
- Schedule E of Tax Returns for 2008 & 2009 or Lease Agreements**  
(If claiming income from rental properties)
- 2008 & 2009 Corporate Tax Returns – All Schedules**  
(If self-employed and/or you have rental properties, and/or other special income)
- Year-To-Date Profit and Loss Statement and Balance Sheet (Signed)**  
(For company owners)
- 2008 & 2009 Corporate Tax Returns**  
(For company owners)
- Copy of Bankruptcy Documents or Discharged Documents**  
(If previously filed bankruptcy)